

PUBLIC ASSEMBLY PERMIT APPLICATION

This application is applicable to any form of public entertainment expected to attract two hundred fifty (250) persons or more.

\$29.00 Advertising Fee
\$25.00 Application Fee
Paid: <input type="radio"/> yes <input type="radio"/> no

SECTION 1: {to be completed by the applicant}

Name of Applicant: _____

Address of Applicant: _____

Name of Event: _____ Phone: _____

Location of Event: _____ Type of Event: _____

Date of Event: _____ Hours of Event: _____

Description of Event: _____

Estimated number of
people in attendance: _____

I hereby declare that I will comply with the stipulation as outlined below in accordance with MGL Chapter 140 §181 and with the Town of Nantucket Code Chapter 105 §6 -13.

Signature of Applicant

Date

Please Circle Appropriate Answer

Road(s) closed? Yes No

Tent or Structure to be erected? Yes No

Sidewalk(s) blocked? Yes No

Food to be served? Yes No

Have you done this on island before? Yes No If yes, when? _____

Clean up Plans: _____

A public hearing is required, and must be advertised in the *Inquirer and Mirror*, therefore, you must submit with this application a check made payable to the *Inquirer and Mirror* in the amount of \$29.00, as well as a check in the amount of \$25.00 made payable to the Town of Nantucket for the application fee.

Applicant is required to clean up after the event and return property to its original state.

The public entertainment contained in this application shall be accessible to people with visual or communication disabilities.

This application shall be filed not less than 60 days before the date on which the event is to occur. Where good cause is shown, the Board of Selectmen shall have the authority to consider an application hereunder which is filed less than 45 days before the date such event is proposed to be conducted. ***See attached copy of pertinent section of the public entertainment bylaw.**

SECTION 2: {Applicant must obtain the following information and sign-offs from Department below}

FINANCE DEPARTMENT

(22 Federal Street)

Indemnification, Insurance, and/or releases necessary? Yes No Please Specify: _____

Insurance Type/Amount Necessary

Department Signature

Date

POLICE DEPARTMENT

(20 South Water Street)

Police Detail Required? Yes No Number of Officers Needed: _____

Comments: _____

Department Signature

Date

FIRE DEPARTMENT & EMERGENCY PREPAREDNESS

(131 Pleasant Street)

EMT Personnel Necessary? Yes No # of EMT Personnel Necessary: _____

Comments: _____

Department Signature

Date

HEALTH DEPARTMENT

(37 Washington Street)

Number of Lavatories Necessary: _____ Food Permits required? Yes No

Comments: _____

Department Signature

Date

MARINE AND COASTAL RESOURCES DEPARTMENT

(34 Washington Street)

Is a boat required? Yes No Number of personnel to staff the boat: _____

Comments: _____

Department Signature

Date

BEACH MANAGER

(Amanda Bixby: 508-325-5348)

(If the event is on Town-owned beach, signature of BEACH MANAGER is required)

Comments: _____

Amanda Bixby

Date

PARK & RECREATION DEPARTMENT

(1 Bathing Beach Rd; Jetties Beach)

*(Signature need **only** if event occurs on Park & Recreation property)*

Comments: _____

Department Signature

Date

DEPARTMENT OF PUBLIC WORKS

(188 Madaket Rd, 2nd White Gate "DPW Office")

Comments: _____

Department Signature

Date

SECTION 3: {Applicant must return completed application to the Town Administrator's office}

This application is hereby: ☐ Approved ☐ Disapproved

C. Elizabeth Gibson, Town Administrator

Date

Date of Board of Selectmen action: _____

PC: Visitor Services
 Nantucket Regional Transit Authority